

**The Bower Place Community Association**  
**Annual General Meeting Minutes**  
**Bower-Kin Community Hall**  
**October 29, 2020**  
**7:00 pm**

Present: Rebecca N., Rachel J., Ed S., Casandra A., Larry B., Mark C., Myron C., Dennis M., John J., Mark H., Stephanie H., Val J., Olivia F.

Quorum Established: Yes

1. Call to Order - Rebecca called the meeting to order at 7:02 pm.
2. Elect Chairperson - Rachel motioned, Larry seconded that Rebecca Nielson be elected as chairperson for today's meeting. Carried.
3. Establish Quorum - 13 people are in attendance. The by-laws state we need to have 7 people. Quorum is established.
4. Adoption of Minutes - Myron motioned, Rachel seconded that the AGM meeting minutes of June 17, 2019 be adopted as presented. Carried.
5. Adoption of the Agenda - Rachel motioned, Larry seconded that the agenda be adopted as presented. Carried.
6. Overview of the Bower Place Community Association

BPCA is supported by hall rentals and we get a grant from the City for the skate shelter. This year income has been affected by hall closures due to COVID-19. This has also impacted some of the events we would usually run such as the tree planting in May and the community BBQ in September. The hall is now reopened for bookings but at a reduced capacity and with more space between bookings to ensure proper cleaning and sanitation can be completed. This year with the help of Mark Collings, the community gardens was built and had its first year of growing.
7. Financial Report
  - 7.1. Financial Statements are attached to the agenda. Rachel presented the statements. There were questions about the increase in phone expenses from 2018 to 2019. There is a possibility of some reorganizing of expenses as Rachel took over the financials as treasurer. These expenses have since been cut for the 2020 year which will be presented at the next AGM in 2021.

Ed motioned, John seconded that the financial reports be adopted as presented. Carried.
8. Appointment of Financial Auditor - Myron moved, Casandra seconded that the Bower Place Community Association use the services of BDO Canada LLP to see the auditor for the 2019-2020 financial statements. Carried.
9. Election of Directors.

Rachel opened the floor for nominations.

  - Mark C. nominated, Myron seconded Rebecca Nielson for the position of President. Ed motioned, Larry seconded that nominations close for the position of President. Carried.
  - Rebecca nominated, Mark C. seconded Denis Huot for the position of Vice President.

Casandra motioned, Mark H. seconded that nominations close for the position of Vice President. Carried.

- Rebecca nominated, Myron seconded Casandra Anderson for the position of Secretary.  
Mark C. motioned, Ed seconded that nominations close for the position of Secretary. Carried.
- Rebecca nominated, Mark C. seconded Rachel Jenkins for the position of Treasurer.  
Casandra motioned, Larry seconded that nominations close for the position of Treasurer. Carried.
- John nominated, Ed seconded Jeff Banwarth for the position of director.
- Rebecca nominated, Casandra seconded Larry Barabonoff for the position of director.
- Dennis M. volunteered, Val seconded Dennis Morgan for the position of director.
- John nominated, Mark H. seconded Val Jensen for the position of director.
- Rachel nominated, Val seconded Olivia Forgues for the position of director.  
Ed motioned, John seconded that nominations close for the position of Director. Carried.

The results (all acclimation) are:

- Rebecca Nielson - President
- Denis Huot - Vice President
- Rachel Jenkins - Treasurer
- Casandra Anderson - Secretary
- Myron Chillibeck - Director (continuing into second year)
- Asia Abbasi - Director (continuing into second year)
- Muhammad Abbasi - Director (continuing into second year)
- Jeff Banwarth - Director
- Larry Barabonoff - Director
- Dennis Morgan - Director
- Val Jensen - Director
- Olivia Forgues - Director

Esther Niemi has stepped down from the Board.

John motioned, Mark C. seconded that these people represent the 2020-2021 Bower Place Community Association as the Board of Directors. Carried.

Rebecca Nielson, Denis Huot and Rachel Jenkins will continue to be the signing authorities by virtue of their position.

#### 10. New Business

Light the Night Event coming up in December. Will be discussed in more detail at the next regular meeting on November 10 at 7:00 pm.

Please like the Bower Place Community Association on Facebook.

Dennis Morgan brought up that the RCMP has been trying to put an emphasis on neighbourhood watch programs as a means to deter and reduce crime rates. Ed presented some signage that is being used in other neighbourhoods. Mark C. mentioned the Good Neighbours Program.

Val Jensen mentioned that we should be stuffing mailboxes to get out important information to the neighbourhood.

Olivia Forgues brought up the idea of developing a sitting area and fencing around the community gardens as a way to bring people together and reduce deer interference. She has consulted with Jason who has many ideas on how to bring this to life including decorative fencing incorporating benches, rainwater collection, compost bins and trellises over the boxes for climbing plants.

11. Special Resolution of the Bylaws - Proposed Changes to the Bylaws

11.1. Article 3, Section 5:

Current: Seven members of the Assoc. present shall constitute a quorum at any general, special or annual meeting of the Assoc.

Proposal - Revision: Four members of the Assoc. present shall constitute a quorum at any general, special or annual meeting of the Assoc.

11.2. Article 4, Section 10:

Current: The Board of Directors shall meet....

Proposal - Addition: The Board of Directors shall meet....

In the event of any director missing more than three consecutive meetings without proper notification to the President, or Vice President or Secretary, that director may be removed from the Board by a simple majority vote of the Board of Directors.

John motioned, Olivia seconded that the bylaws be amended as presented. Carried.

12. Adjournment - Rebecca adjourned the meeting at 7:57 pm.